

# The CJA Developmental Panel Program Application

DEADLINE:

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United States District Court  
for the  
Eastern District of California



**APPLICATION INSTRUCTIONS:** Please type in all your responses, then e-mail the application, along with your résumé, a 5-10 page writing sample, and any attachments in PDF format to:

**DEVELOPMENTAL PANEL ELIGIBILITY REQUIREMENTS:**

- Must have a valid social security number;
- Be members in good standing of the California State Bar and the Eastern District of California bar<sup>1</sup>;
- Maintain a primary, satellite or shared office in this district;
- Be interested in developing strong litigation and writing skills, and learning the Federal Rules of Evidence, the Federal Rules of Criminal Procedures, the Federal Rules of Appellate Procedure, federal sentencing procedures, the Bail Reform Act, and this District's Local Rules;
- Because effective written advocacy is crucial in federal court, you must submit a 5-10 page writing sample (motion, law school paper, or persuasive letter to opposing counsel); and
- Demonstrate a commitment to providing defense services to indigent clients.

**PROGRAM SUMMARY:**

- Estimated commitment length is about 1 year.
- Mentee will receive a grant for their participation.
- Phase 1: Mentee will complete 40 hours of training within a 6-month period. We will make all efforts to work with Applicant's schedule.
- Phase 2: Mentee will then be paired with a current CJA Panel attorney to provide associate counsel CJA services (\$75-\$115 hourly rate dependent on legal experience).

**QUESTIONS:** Please call (916) 498-5700 if you have any questions.

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<sup>1</sup> Admission to the Eastern District of California Bar is only required if selected as a Mentee. Applicants do not need to be admitted prior to submitting their application for consideration, but must apply for admission immediately if selected.

**UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF CALIFORNIA**

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**Application for CJA Developmental Panel Membership**

Applicant Name: \_\_\_\_\_

Principal Office Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**I. COURT ADMISSION**

Date of State Bar Admission: \_\_\_\_\_

Bar Number: \_\_\_\_\_

List state court bars other than California to which you have been or are admitted to practice and the year(s) of admission.

State Bar(s): \_\_\_\_\_

Year(s) Admitted: \_\_\_\_\_

Bar Number(s): \_\_\_\_\_

**II. EDUCATION**

Law School: \_\_\_\_\_

Graduation  
Date: \_\_\_\_\_

List any specialized legal expertise or experience (e.g., immigration law, tax, intellectual property).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List all foreign languages in which you are fluent.

\_\_\_\_\_  
\_\_\_\_\_

**III. ADDITIONAL QUESTIONS**

Respond to each of the following inquiries where applicable. Indicate on an attachment which item you are replying to and indicate which questions, if any, are inapplicable.

1) Have you been disciplined by the bar of any state or by any court? \_\_\_\_\_

Are there any such actions pending? \_\_\_\_\_

*If the answer to either question is yes, please explain on a separate sheet.*

2) During the five years preceding this application, have you been arrested, summoned, charged, or convicted of any criminal offense (excluding minor traffic infractions)? *If so, please explain on a separate sheet.*

- 3) Has your professional conduct or ability been the subject of comment, favorable or unfavorable, in a written opinion of any judge, court, or other tribunal? *If so, attach a copy of the opinion and state any facts and circumstances you feel appropriate on an attached sheet.*
- 4) Please supply any additional information supporting your application.

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#### **IV. REFERENCES**

Please list three professional references.

1) Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Period of acquaintance: \_\_\_\_\_

2) Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Period of acquaintance: \_\_\_\_\_

3) Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Period of acquaintance: \_\_\_\_\_

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I have carefully read the foregoing application and certify the information herein is true or true to the best of my knowledge and belief. I understand that failure to truthfully disclose of any fact or item of information required may result in denying my application, removal from the panel, or such other action as the court deems appropriate. If I receive notification from the state bar that I am the subject of any pending state bar review or action, I will notify the program administrator immediately.

I understand, if I am selected, I will receive a grant from the U.S. District Court's Attorney Admission Fund for my participation. **I also understand I may be required to return the grant if I am unable to complete the program.**

Executed on \_\_\_\_\_ at \_\_\_\_\_, California

\_\_\_\_\_  
*(Signature of Applicant)*